



Full-time Resident Counselors

FACETS opens doors by helping parents, their children, and individuals who suffer the effects of poverty in Fairfax County. FACETS envisions a day when everyone in Fairfax County has access to adequate and affordable housing and nobody is homeless. We seek to engage and educate our community in providing long-term solutions and resources to break the cycle of poverty for our neighbors in need.

Description

FACETS is hiring two full-time Resident Counselors (RC) 8:00 a.m.-4:00 p.m. and two full-time Resident Counselors 4:00 p.m.-12:00 a.m. Monday through Friday as well as part-time Resident Counselors Saturday and/or Sunday 8:00 a.m.-4:00 p.m. and 4:00 p.m.-12:00 a.m. for FACETS' growing Supportive Housing Team. The work location of the full-time RCs will be one of two newly established group homes for chronically homeless individuals who are medically vulnerable and the part-time weekend RCs may rotate between the two group homes. Under the direction of the Director of Supportive Housing, the RCs provide supportive counseling, community living skills training, medication monitoring, and crisis interventions to chronically homeless individuals, who are medically vulnerable, in a group home setting. The RCs are responsible for maintaining a safe and therapeutic environment while implementing programming to facilitate residents' attainment of rehabilitation goals. RCs directly teach independent living skills through group and individual training sessions and provide transportation as necessary. The RCs are responsible for providing staff coverage for the safety and security of residents, and the program at all times. Familiarity with the chronically homeless population and the "housing first" model is essential. The successful candidate will have experience working with individuals experiencing homelessness that are seriously mentally ill, actively using substances, and/or medically vulnerable. Significant independence of judgment and exceptional interpersonal skills are required in this position.

MAJOR RESPONSIBILITIES:

- Assists with maintaining a safe environment at permanent supportive housing group home.
- Provides individualized skills teaching, supportive counseling, community living skills training, medication monitoring and crisis intervention for individuals in a permanent supportive housing group home.
- Conducts regular walk-through of home and ensures accurate record keeping in program logbook.

- Documents clinical progress and ongoing needs of residents as required by HUD regulations, in a clinical format via face to face interaction with resident and collateral sources.
- Directly teaches community living skills, such as cooking, cleaning, personal hygiene, laundry, cooperative living in a group setting, social skills, coping skills, understanding their mental illness, emotional and/or behavioral disorders, or co-occurring disorders SA/MI learning about their medications, menu planning, nutrition, healthy lifestyle choices, recreation, or any other needs determined by the needs assessment, action plan, resident, or staff/supervisor.
- Monitors medication per residential service plans. Interfaces with pharmacy, physician, psychiatrist, or medication clinic regarding medication acquisition or issues.
- Monitors resident behaviors and environmental conditions related to health and safety. Addresses safety concerns with timely interventions.
- Plans and conducts psycho-educational groups, and facilitates supervised outings into the community, or individual outings with transportation training if needed.
- Collaborates with other service providers and advocates for services to ensure residential stability.
- Assists with development of community supports necessary for residential stability.
- Assists with procurement of monetary and material resources necessary for residential stability.
- Provides transportation as necessary to facilitate attainment of rehabilitation goals.
- Demonstrates flexibility in performance of duties as needed.
- Serves as an ongoing liaison between property managers and participants as well as between participants and neighbors.
- Provides mediation and advocacy with landlords on the client's behalf to develop a workable plan to maintain housing.
- Creates and maintains consistent communication channels, both verbal and written, between several parties (i.e. tenant, landlord, referral source, collaborating agencies).
- Maintains accurate records of all maintenance requests and submits them to Director of Supportive Housing.
- Maintains cleaning and repair supply inventory list and reviews list monthly.
- Provides oversight of volunteer maintenance staff while completing repairs onsite.
- Provides tenant education and assistance on basic unit maintenance including cleaning, repairs, lawn maintenance, etc.
- Addresses and if necessary, diffuses crisis situations with participants. Assesses safety issues and assists participants to access emergency services as needed (e.g., mental health services, adult protective services, medical services).
- Works a flexible schedule including evenings and weekends as necessary.
- Documents all services identified and provided, referrals made, and transportation provided. Enters all data into HMIS.
- Assists in managing the FACETS budget for program expenditures.

- Prepares proposals, reports, and statistics for submission to HUD with the Deputy Executive Director's supervision.
- Participates in program staff meetings and conferences to share ideas and plans; works cooperatively with staff to meet FACETS goals.
- Participates in and conducts in-service training for staff development. Actively supports FACETS' mission oriented outcome evaluation and outcome management.
- Represents FACETS in the community, in accord with Agency Mission, Vision, and Code of Ethics.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree plus two years of professional social work/case management experience with homeless and/or at-risk populations or commensurate experience.
- Requires strong familiarity with the chronically homeless medically vulnerable population as identified through the VI-SPDAT.
- Requires knowledge and belief in "Housing First" philosophy and strategies.
- Knowledge of current social service, homeless, and housing issues and methods/approaches to address issues.
- Knowledge or understanding of tenant's rights and responsibilities as well as "strengths based" case management.
- Ability to use HMIS to establish and maintain case records and to facilitate data collection.
- Ability to communicate clearly and concisely, both orally and in writing.
- Requires basic knowledge of facility and household cleaning and repairs.
- Candidate must be able to lift items weighing 10-20 pounds.
- Candidate must possess a valid driver's license, reliable transportation, good driving record, and personal car insurance.
- Candidate must be able to drive 15 passenger van.
- Candidate will be required to pass criminal background and Child Protective Services background checks.

Equal Employment Opportunity M/F/D/V.

Salary:
\$15.00/hr

How to apply: Please e-mail resume and cover letter to mwilliams@FacetsCares.org
When applying for FT please indicate which shift (8:00 a.m.-4:00 p.m. OR 4:00 p.m.-12:00 a.m.). When applying for PT please indicate which days (Saturday and/or Sunday) and which shifts (8:00 a.m.-4:00 p.m. and/or 4:00 p.m.-12:00 a.m.).

